Protecting Vulnerable Persons from Abuse and Neglect: Reporting Requirements for Direct Service Providers

SUPPORTED LIVING PROGRAM

Strengthening Families. Building Communities.

Manitoba

An Administrator's Guide to Managing Employee E-Learning on The Agency Guide to The Protection of Vulnerable Persons from Abuse and Neglect

For technical assistance with this Online Learning Management System, please contact Chris Moffat at christopher.moffat@outlook.com

Step 1:

To register one or more administrators for your organization, please complete THIS FORM to receive your admin login(s).

Step 2:

Log in with the username, password and weblink provided in your confirmation email.

Step 3:

Begin registering individual employees to take the online training by selecting "Add User" on the home page. Enter each employee's first name, last name and email address and click "Update."

Step 4:

The employee receives a confirmation email with a username, password and weblink. Employee is now ready to begin the training.

Managing Employee E-Learning

As a learning management system administrator, you will have a dashboard showing each employee progress through the seven modules. Each module is completed with a unit quiz that the employee must pass before moving on. A certificate of completion will be available for you to download/print from your dashboard once the employee completes the training. Course takes approximately 2 hours to complete.

Abilities Manitoba
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